

FALL CITY ELEMENTARY SCHOOL PTSA 2.18.15

Board Meeting Minutes

February 12, 2015

Call to Order: Michelle Ingalls

Meeting called to order at 9:15am in the FCES MPR

Attendees: Michelle Ingalls, Chris Williams, Jennifer Beebe, Krista Jordan, Kathy Peake, and Renee Christensen. Kimberley Lobet was absent. Quorum was established

Approval of Minutes from December 11th, 2014 Board Meeting: Krista Jordan

No corrections, minutes approved as written

1. **Staff Appreciate Update** – Tracy Kellams

Tracey discussed plans for staff appreciation. Stacy Eck and Stephanie Garron are co-chairs. Everything is covered with the only thing needing assistance on is coffee carrying and delivery.

2. **Treasurer's report** (15 mins)

The Treasurer's books were not on hand at this meeting because Treasurer was absent due to illness but P&L was provided and distributed. Treasurer's written report was provided:

" Bank Balances are:

Checking – 88,424.14

Savings – 33,001.38

CD 1 – 6,024.27

CD 2 – 6,024.27

Total = \$133,474.06

Financials through end of January are attached. Highlights and references notes include:

- Yet to be deposited checks in the packet includes another large Miscellaneous donation of \$797.68; our highest Amazon check of the budget year of \$444.69, and our first check from Fred Meyer – just a few dollars, however I'm not sure of whether this NEF program has been advertised yet. Confirmed WAT money continues to come through, but the \$11k from MS is not in yet.
- Checks yet to be sent out, or posted for Feb, are mostly small or a few teacher grants. Larger checks out include \$850 for the assembly and 4650 charged to library support for an author visit.
- GL adjustment is shown on the P & L to transfer funds from one membership fee income account to another—scholarship fee donations to teacher membership fees. Krista, please note the remaining balance of \$131. "

3. **President's Report/Team Business** – Chris and Michelle (15 mins)

- Final Survey Distribution Date/Methods

-General Membership Meeting Planning, Mtg March 26th

-Open Positions: ET and Committees

-School Supplies /SchoolToolBox procedure

4. **Events and Programs** – Kathy (15 mins)
 - Parent Education
 - Events updates (Spelling Bee, Science Fair, etc...)

5. **Principals Report** – Monica (10 mins)

Next ET Meeting February 26th, 9:15am MPR

-Julie Luttinen attending to discuss Spring Basket Raffle planning/timeline

Events and upcoming dates for the rest of the school year:

- Sahara Pizza Night, February 11th
- PTSA Board Meeting: February 12th, 9:15am, FCES MPR
- Spelling Bee-Grade winners round, February 12th, 6:00pm
- Parent Play Day, February 13th
- Mid-Winter Break February 16th-20th
- PTSA ET Meeting: February 26th, 9:15am, FCES MPR
- PTA Membership and other PTA awards are due by March 1st
- PTSA at Kindergarten Registration, March 3rd, 1:30-3:00 and 6:00-7:30pm
- WatchDog Dads, Donuts with Dads, March 6th 8:00am-9:00am MPR
- Classified Staff Appreciation week, March 9th-13th
- Class/Spring Photos, March 11th
- PTSA ET Meeting: March 11th, 9:15am MPR (meet first in gym for group photo)
- Announce accepting Golden Acorn Nominations
- Sahara Pizza Night, March 11th
- Science Fair Assembly, March 12th, 2:00pm
- Science Fair, March 12th, 6:00pm
- Parent Play Day, March 20th
- PTSA General Meeting: March 26th, 6:30pm, FCES Library
- PTSA Board Meeting: April 2nd, 9:15am, FCES MPR
- Spring Break April 6th-10th
- Snoqualmie Valley Regional PTSA Meeting April 15th, 6:30-8:00pm
- PTSA ET Meeting: April 16th, 9:15am, FCES MPR
- Parent Play Day, April 17th
- WAPTA 2015 Annual Convention , April 17-19, 2015, Bellevue Hyatt Hotel, Bellevue, WA
- PTSA ET Meeting: April 30th, 9:15am, FCES MPR
- PTSA Spring Raffle, April 30th, 6:00pm-7:30pm
- Certified Staff Appreciation week, May 4th-May 8th
- PTSA General Meeting, May 14th, 2:00pm, FCES MPR (Last General Meeting)
- Sahara Pizza Night, May 15th
- Parent Play Day, May 15th
- PTSA ET Meeting: May 28th, 9:15am, FCES MPR

- Sahara Pizza Night, June 10th
- PTSA Board Meeting, June 11th, 9:15am, FCES MPR