

FALL CITY ELEMENTARY SCHOOL PTSA 2.18.15
Board Meeting Minutes
April 1st, 2014

Call to Order: Kirsten Patterson

Meeting called to order at 9:07am by Kirsten Patterson, PTSA President

Approval of Minutes from February 4th, 2014 Board Meeting: Karen Nieman

No corrections, minutes approved as written.

Guest Speaker: Joel Aune, SVSD Superintendent

Joel had two objectives 1) thank the PTSA for their support of the levy propositions. The district received a 69% yes vote on both propositions. It is the highest response from voters in a long time and a nice endorsement from the community. It is important to have the support of parents to win on election day. There will be a bond proposition on the ballot the end of this year or the beginning of 2015. The scope and date have not been nailed down, however, it could be on the ballot as early as November 2014 or February or April of 2015. The Board is working on finalizing the scope and timing. Joel asked that the PTSA give some consideration to supporting the Citizens for Schools campaign for the bond. Running the campaign requires a great deal of volunteers and funds. It cost approximate \$4k-6k to run the levy campaign. It will take a more robust effort to get the bond approved. The Board has to get to a consensus in order to bring the community together. It is important that the bond be communicated in a concise manner with bond bits that can be communicated in a few minutes. Phone banks will be used again by Citizens for Schools to advocate for the bond. Joel will plan on attending the September PTSA General membership meeting to present more details on the bond plans to parents at the start of school.

Mr. S. : The bond is very important to parents with young kids not just parents with kids in high school. The elementary schools need to have flexible places to learn with the new common core and integrated learning style. The STEM or STEAM model requires kids to have more space to move and learn in a more collaborative environment. Having an empty classroom or group space in the school somewhere for the kids is going to be important. Mandatory Kindergarten and smaller class sizes for K-3rd grade will also be starting in 2016 which will require more structures and space as well.

Board Items to be voted on:

- Review and approve the standing rules for 2014-2015 school year:
Karen Nieman reviewed the changes to the standing rules for the 2014-2015 school year. Joanne Haberman motioned to approve the 2014-2015 PTSA standing rules. Julie Luttinen seconded the motion. There was no discussion. A vote took place, all ayes and no oppositions. The motion to approve the 2014-2015 PTSA standing rules was adopted.
- Review and approve proposed budget for 2014-2015 school year:
Karen Nieman reviewed the changes to the budget for the 2014-2015 school year. Chris Williams motioned to approve the 2014-2015 PTSA proposed budget. Julie Luttinen seconded the motion. There was no discussion. A vote took place, all ayes and no oppositions. The motion to approve the 2014-2015 PTSA proposed budget was adopted.
- Review and approve recommendation for cash carryover for 2014-2015 school year:
Chris Williams recommended to the Board to carry over cash reserves in the amount of \$33k for the restricted use of Academic Enhancement programs for the 2014-2015 school year. In addition, Chris recommended that cash reserves and net income remaining at the end of the June 2014 fiscal year end be used to purchase short term CD's to be used for Literacy for Life and future curriculum enhancement programs. Julie Luttinen motioned to approve the recommendation for the 2014-2015 cash carryover. Kirsten Patterson seconded the motion. There was no discussion. A vote took place, all ayes and no oppositions. The motion to approve the 2014-2015 cash carry over was adopted.

Presidents Report: Kirsten Patterson

- Review of Board and sub-committee positions for 2014-15 school year:
Reviewed the open Board and Committee positions for the 2014-15 school year. Outlined below are the updates:
 - ✓ Book Fair Co-Chair: Laura Fortner
 - ✓ Yearbook Operations: Krista Jordan
 - ✓ Build and Share Food Drive Co-Chair: Joanne Haberman
 - ✓ Volunteer and Staff Support Director: Krista Jordan
 - ✓ Yearbook online picture coordinator: Krista Jordan
- Survey results summary:
87 responses received. This is the best response we have had over the past two years.
- Review of upcoming events through the end of school year:
 - ✓ Birds and Bees Parent Seminar (4/22-7pm) and Spring Fundraiser (5/1-6pm). More information will be provided on both events in the April 4th Friday Folder.

Board of Director Reports:

Library Support: Mrs. Handy

Earth day is April 22nd. Mrs. Handy would like to launch adopt a tree for earth day. **Action:** Mrs. Handy to provide Karen Nieman with the earth day communication and form for the Friday Folder and PTSA website following spring break (4/18). Students who read 400 minutes in March and logged their minutes online or submitted their minute sheet will be placed in a drawing for the two bikes. Mrs. Handy will contact Susan Harris to discuss what she needs help with. The drawing will take place on Wednesday, April 16th.

Volunteer Support: Kim Kelly-Kirsten Patterson on behalf of Kim Kelly

- School Supplies status:
Action: For next school year, the executive team needs to figure out who will coordinate the contract and get with the teachers to get the list of supplies to get the discount with the vendor. And when the school supply boxes will arrive to be delivered to classrooms before school starts in September 2014.
Action: Karen Nieman will contact Kim Kelly to find out when the communication should go out to parents to begin ordering school supplies for next school year.
- Emergency Preparation status:
Action: A temporary lock will be placed on the shed on April 12th and 13th. Mr. S will provide the temporary lock key to Dana Packard. Mr. S cannot give the master key to open the shed since it is on school property.

Curriculum Enhancement: Kirsten Patterson on behalf of Neelam Khaki

- After school programs:
There are a number of After School Programs being offered this year. Almost every day is covered and on some days multiple programs are offered. Most vendors have confirmed they will continue after Spring Break. A first grade parent has expressed interest in offering a Mandarin or Japanese language program next Fall. Neelam met with the proposed vendor and the parent to discuss feasibility. Vendor will be sending Neelam a survey to gauge level of interest from the school population. Neelam is also planning to send out a survey closer to the end of the year for feedback on this year's programs.
- Literacy for Life/Reading Buddies: An end of year celebration is being planned. No date has been decided on yet. Chris Williams has volunteered to take on Reading Buddy Chair next year. Neelam will meet with Chris over the summer to transition.
- Reading Hall of Fame:
No Update

VP Events: Joanne Haberman

- Science Fair: Fran Ellul-Absent No Update
The executive team felt that the science fair went well based on feedback from parents and teachers. It was well organized. Fran has a great system in place. It would be good for Fran to find someone who can shadow her the next two years.

- Staff Appreciation Highlights and Teacher Appreciation update: Carrie Ahlstrom and Anne Desler-Absent-No Update
Anne Desler sent an email to Chris Williams recommending that the budget be increased to \$950. The team discussed the recommendation and Mr. S said in the past that the committee has offered on-site massages and car washes which get parents involved and keep costs down. He likes this idea as well because it is typically during a time when he is recruiting for new teachers. It was decided based on this discussion to keep the budget at \$750. This allows for more creativity and options for parents to get involved to show their appreciation for the teachers and staff.
- Reflections: Karen Nieman
Council has not communicated the winning State entries to the local units. Karen checked on the WSPTA website and noticed that the results had been posted. Karen did not see any winning entries from FCES. Karen sent an email to Sue Korol at Council to confirm but has not heard back. **Action:** Karen to follow up with Sue Korol again.

VP Fundraising/Procurement:

- NEF has been going well. Amazon.com is bringing in about \$300 per month. Box tops for education should end the year with about \$1400. The campaign helped bring more awareness by the students to collect box tops. The campaign did not help Escript. Farmhouse Market and Sahara pizza are down from last year. Mixed bags brought in approximately \$4400 and Spirit wear \$800. Turkey Trot was down \$400 this year. The number of runners decreased.

Committee Reports:

Golden Acorn Award Nominations: Kirsten Patterson

All nominations are due by April 18th. Kirsten has received one nomination to date.

Yearbook: Kim Ehrenberg

Yearbook is complete. The rough draft has been emailed to Joy. The rough draft for review by the school should be back after spring break. The new yearbook contract with Rick and Kim Ehrenberg is ready to be signed for a one year term. The yearbook pricing is \$2.00 cheaper than last year's pricing of \$18.50 with a minimum order of 350 yearbooks versus 400. **Action:** The contract currently includes class and individual photos as well as yearbook. Kimberly will need to separate these two out. The class and individual photos needs to be a separate contract signed by Mr. S only since it is with the school. The yearbook contract needs to be with the PTSA only since the PTSA is collecting money for the yearbooks and paying for the yearbooks. The PTSA has to write a letter to FCES recommending Kim and Rick Ehrenberg as the vendor of choice for class and individual photos.

Kimberly is not at school very often now that her children are being home schooled. **Action:** There needs to be a chair position for next school year to coordinate gathering volunteers to take pictures at each of the events for the yearbook. In the past there use to be a list all the major events pictures were needed of.

Safety Committee Update: Susan Walker-Absent

Kirsten Patterson received an email update from Susan stating that she is still in need of volunteers for Friday after school. Mr. Miller and parents have appreciated the parent safety volunteer after school.

Adjournment:

Meeting adjourned at 10:45am

Important Upcoming Dates

April 7 th – 11 th	Spring Break-No school
April 9 th	Sahara Pizza Night
April 14 th	Classes Resume-Back to school
April 17th	SVSD Board Meeting, 6:30pm
April 18 th	Parent Play Day
April 22 nd	Birds and Bees Parent Seminar, 7:00pm
April 23 rd	PTSA Council General Meeting, 6:30pm
April 29 th	1 st Grade Music Concert, 6:30pm
May 1st	Spring Fundraiser, 6pm
May 5 th -9th	Teacher Appreciation Week

May 13 th	PTSA General Meeting, 7pm
May 14 th	Sahara Pizza Night
May 15 th	SVSD Board Meeting, 6:30pm
May 16 th	Parent Play Day, 11:30am
May 20 th	5 th Grade Music Concert, 6:30pm
May 26 th	Memorial Day-No School
May 27 th	Kindergarten Music Concert, 6:30pm
May 29 th	SVSD Board Meeting, 6:30pm
June 3 rd	Last PTSA Board Meeting (MPR), 9am
June 10 th	5 th Grade Band Concert and 4 th and 5 th Grade Chorus Concert, 6:30pm
June 11 th	Sahara Pizza Night
June 12 th	Field Day
June 12 th	All School BBQ, 11:30am
June 12 th	SVSD Board Meeting, 6:30pm
June 17 th	Last Day of School-Kindergarten
June 18 th	Last Day of School-Grades 1-5
June 26 th	SVSD Board Meeting, 6:30pm