

FALL CITY ELEMENTARY SCHOOL PTSA 2.18.15
Board Meeting Minutes
February 4th, 2014

Call to Order: Kirsten Patterson

Meeting called to order at 9:05am by Kirsten Patterson, PTSA President

Approval of Minutes from December 3rd, 2013 Board Meeting: Karen Nieman

No corrections, minutes approved as written.

Nominating Committee Report: Stephanie Silverman, Lori Meyer, Wendy Talens

The Nominating Committee reported that they recommended the following candidates for the Executive Officer positions for the 2014-15 school year: President-Carrie Ahlstrom, Vice President-Renee Christensen, Vice President-Michelle Ingalls, Vice President-Debbie Wetherbee, Secretary-Krista Jordan, and Treasurer-Kimberley Lobet. These nominees will be elected at the March 12th General Membership meeting and if approved will take office on July 1st, 2014.

Presidents' Report: Kirsten Patterson

- Fundraising status and follow up letter
The fundraising follow up letter was sent out last Thursday and Friday to all students. Additionally the same fundraising status was added to PTSA website and the Friday Folder beginning January 31st.
- Planning milestones for 2014-15 school year
Kirsten reviewed the milestones through the end of the school year. Kirsten will invite the nominees for next year's executive officers to the ET meetings where we will be talking about budget, standing rules, and committees.
- Survey plans:
The 2014 Parent survey will go out on February 24th. The executive team is meeting directly following the Board meeting to review last year's survey questions and to add, modify and delete questions as necessary.
- Review of upcoming events through the end of school year
Kirsten reviewed the upcoming events for the rest of the school year. Karen will send out a reminder to parents about the time/date of the General membership meeting as well as an agenda.
- Upcoming election and levy campaign
Kirsten reminded the Board that there is an election coming up on February 11th and there are two levy propositions for the SVSD. Volunteers are needed for the phone bank going on now until February 9th to call and remind SVSD voters of the election coming up and to vote yes for the two levies.
- Golden Acorn award nomination dates
The executive team will begin advertising that we are taking nominations for golden acorn awards beginning March 11th. Joanne Haberman will update the PTSA Bulletin board and Karen Nieman will add this announcement to the PTSA website and Friday Folder.
- Savvy Parent Safe Kids Parent Seminar
Kirsten reminded the Board of this seminar tonight from 7-8:30pm
- Schools Foundation fundraising luncheon:
The luncheon will be held on March 20th, 2014. Kirsten is a table captain this year. Speaker is on the Arts. Chris Williams mailed a \$250 donation last week on behalf of the FCES PTSA.

Board of Director and Committee Reports:

Volunteer Support: Kim Kelly

- School Supplies update
Caroline is going to give Kim a quote. Kim is waiting on the teachers to tell her what they need in the school supplies boxes by grade. Kim is pushing to get to teachers to give this to her earlier than last year. The earlier we can get the information to the vendor the better discount the vendor will give the school.

- Emergency Prep-Dana Packard
Dana was absent but has completed the inventory and will do the food rotation the weekend of February 9th.
- Volunteer Appreciation
It was decided that since we are under budget that no funds should be used to purchase items for the volunteers. Instead, we decided it would be nice to recognize the volunteers by making a banner that was painted by the kids and have them hold the banner and take a picture for each volunteer. This would be done close to field day. This picture would also be displayed on the PTSA bulletin board.

Curriculum Enhancement: Neelam Khaki

- After school programs and Lit for Life
Week of February 26th: Lego Jr. Robotics-beginner (1st-3rd graders) and Lego Robotics for 4th and 5th graders. Jay Potter is also going to have an advanced robotics class for a select group of kids.
- Assemblies
Under budget for assemblies. Assemblies is becoming less and less due to reduced teacher time.
Action: ET will adjust the amount in PTSA budget down for the 2014-15 school year.

Safety Committee Update: Susan Walker

Parent patrol has started. Need more volunteers in the afternoon. Next year a parent could volunteer to organize the student patrol next year to help Mr. Miller with the set up and incorporate more parent involvement. Send email to parents through teachers. Pursued crosswalk enhancement and denied. Let the needs be known of what is required-materials required. Road safety class by fire department is being done today. This is a good idea for future as well.

Legislative: Dana Packard

No Update

Yearbook: Kim Ehrenberg

Yearbook is progressing nicely. Mrs. Fremouw has been coordinating with the teachers and they have a deadline of March 1st to have their teacher photos to Kimberly Ehrenberg. The deadline to have the yearbook to PB Joy is April 1st. The 5th grade yearbook contest will run from February 11th until March 3rd. Kimberly and Rick Ehrenberg would like to get a new photo of the PTSA officers. Yearbook sales will begin again after mid-winter break and run until April 24th. As of today, 212 yearbooks have been purchased. These were purchased at the start of school. Last year 380 yearbooks were sold.

VP Events: Joanne Haberman

- Science Fair: Joanne Haberman on behalf of Fran Ellul
All science boards have been delivered, assembly has been booked, fish hatchery has been reserved, and insect safari has been reserved. Jay Potter is not available on March 6th to do the Robotics demonstrations. Fran has contacted Kyle at Mount Si High School who runs the Robotics club to see if he is available. Everything is on track. Teacher volunteer emails went out this week and a call for volunteers is going out by PTSA this week and in this week's Friday Folder.
- Teacher/Staff Appreciation: Carrie Ahlstrom
Week of March 10th: Classified staff appreciation: The staff will be provided with car washes, coffee on Tuesday, teacher lunch on Wednesday, ice cream sundae bar on Thursday, and a bagel breakfast on Friday. There will be a communication by the PTSA to parents to inform them of who the classified staff are a week in advance. Carrie will write up the communication and provide to Karen Nieman for submission in the Friday folder and for a PTSA email. The teachers are doing "Adopt a staff member". Each teacher will do something nice for their assigned staff member. The bus drivers will be included. Another suggestion is to have the kids do something nice for the bus drivers.
Teacher appreciation: May 5th-9th, The theme this year is Dr. Seuss. Carrie will get back to Kim Kelly on whether volunteers will be needed to help with this. Cards and gifts from kids will be provided to the teachers. Coffee and popcorn bar on Monday, a teacher lunch on Tuesday, lunch by the classified staff on Wednesday, a dessert bar on Thursday and a hot breakfast on Friday. Julie Luttinen will help procure items in the price range from \$25 and above to provide as teacher gifts. There will be a communication to parents to ask for donations or contributions to restaurants

or experiences or cash donations to purchase gift cards. Carrie asked the ET to be on the look out for good Groupon's that may make good gifts.

VP Fundraising/Procurement: Julie Luttinen

- NEF update

Mixed bags are going on sale for two weeks. The sales will end on Friday, February 14th. Nina Ramsey said that it is slow going and needs more promotion. \$1800 in Amazon income to date. \$1100 for box tops, \$249 for Escrip, \$270 for Farmhouse market receipts, \$170 for Sahara pizza orders, approximately \$800 in spirit wear profit, Turkey Trot \$500. **Action:** Kirsten will follow up with Sean to ask for verification of the number of FCES runners for the Turkey Trot. The \$500 income is a drop in \$400 from last year's Turkey trot.

Treasurer's Report: Chris Williams

P&L committee expense review

No feedback from anyone at the meeting. **Action:** Chris will send out an email to the committees with budget items this year to request feedback on budget amounts for planning for the 2014-15 school year.

WAT Matching Update- \$750 that came in yesterday that was not confirmed.

- Matching:
Total WAT donations: \$42,679.27 (no matching included)
Confirmed matches (money that, for all intents and purposes, is "in the bank" almost): \$13,300
Matching dollars reported but not confirmed: \$805
Matches Lori Kissick believes there is still a chance to collect: \$310
Matches that will probably not be received: \$495
- Final 2013 tax letters from Microsoft pledges have been sent.
- Charitable Organization Renewal has been sent.

Bank Balances

Checking: \$78,777.19

Savings: \$2501.44

CD #1: \$6007.06

CD #2: \$6007.06

CD#3: \$6003.94

Total: \$99,296.69

Adjournment:

Meeting adjourned at 10:45am

Important Upcoming Dates

- February 4th-Savvy parents, safe kids parent workshop, FCES Library, 7pm
- February 4th-Legislative focus day, 10:30-2pm
- February 6th-SVSD Board meeting, 6:30pm
- February 7th-Parent Play Day
- February 11th-5th grade Music and Band concert, 6:30pm
- February 12th-Sahara pizza night
- February 17-21st-Mid Winter break-no school
- February 24th-Classes resume
- February 25th-ET Meeting
- February 27th-SVSD Board meeting, 6:30pm